

Work Activities on Council Sites Application



Lodgement fee – Work Activities on Council managed sites - including Roads, Footpaths, Parks, etc	Refer to sections on form
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Property Details

Lot No(s)		Section	DP/SP Number
Unit No.	Street No.	Street	
Suburb			Postcode
Owner(s) Surname		Given Name(s)	
Property Owner's Consent (Signature)			

Description of the Associated Development

Description		
.....		
DA / CD Details	DA / CD Number _____ / _____	Date of Determination ____ / ____ / _____

Applicant/Permit Holder Details

Ms/Mr/Mrs/Other (please state)		Given Name(s)	Surname
No.	Street	Suburb	Postcode
Company Name (if applicable)			
Mailing Address (if different)			
Daytime Telephone No. (Home/Work/Mobile)		Mobile	
Email Address			

Please Note:

This application is NOT a permit to undertake works. Council may require additional information to process the application. Permits are only valid upon payment of additional fees and charges. A minimum of five (5) working days is required to process the application.

Applicant's Signature _____	Date ____ / ____ / ____
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Office use only	Receipt No	Date	\$
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Privacy Statement

The personal information provided on this form (including your name and other details) will be handled in accordance with the *Privacy and Personal Information Protection Act 1998* and may be available to the public under various legislation. Refer also to the Privacy Statement on Council's website.

Rockdale City Council

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Form reference

14/89292 @July2015



Telephone Interpreter Services - 131 450 Servicio Telefónico de Intérpretes
بخدمة الترجمة الهاتفية 電話傳譯服務處 Servizio telefonico interpreti
Τηλεφωνικές Υπηρεσίες Διερμηνέων Служба за преведување по телефон

TEMPORARY CONSTRUCTION ACTIVITIES QUESTIONNAIRE

Activity Type		Req'd		Supporting information to be submitted	Office Use
1	Dewatering – Do you plan to pump out water from a site into Council's drainage system (incl the road gutter)?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<ul style="list-style-type: none"> • Water Management Act 2000 interference permit • Water management plan & water quality plan • Certificate of currency 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Starting Date..... Starting Time..... Finishing Time.....					
Finishing Date..... Starting Time..... Finishing Time..... No. of Days.....					
Exact location or street name for discharge.....					
Development site area (sq.m)					

Application for permit to dewater or pump out site into Council system	\$195.00	Office Use 407110
Permit to dewater or pump out site into Council system – single dwelling / dual occupancies (per sq.m per month)	\$0.50	407112
Permit to dewater or pump out site into Council system – other than single dwelling / dual occupancies (per sq.m per month)	\$1.50	407112

Activity Type		Req'd		Supporting information to be submitted	Office Use
2	Public Land Access – Do you plan to temporarily access a site from public land (i.e. park or reserve)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<ul style="list-style-type: none"> • Traffic Control Plan • Site restoration plan • Certificate of currency 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Starting Date..... Starting Time..... Finishing Time.....					
Finishing Date..... Starting Time..... Finishing Time..... No. of Days.....					
Exact location or park name for access					

Lodgement fee	\$123.00	Office Use 409060
Minor Access - Access fee	\$265.00	208010
Access Bond – minimum (Minor)	\$425.00	208011
Major Access - Access fee - minimum	\$1,432.00	208020
Access Bond – minimum (Major)	\$2,915.00	208021

TEMPORARY CONSTRUCTION ACTIVITIES QUESTIONNAIRE (CON”T)

Activity Type		Req'd		Supporting information to be submitted	Office Use
3	Roadway Occupation – Do you plan to place anything within the roadway which is NOT a registered vehicle? (e.g. waste containers, skip bins etc)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<ul style="list-style-type: none"> Traffic Control Plan Certificate of currency 	<input type="checkbox"/> <input type="checkbox"/>
Starting Date..... Starting Time..... Finishing Time.....					
Finishing Date..... Starting Time..... Finishing Time..... No. of Days.....					
Exact location or street name for occupation.....					
.....					
Type of Waste Container/skip bin (please circle): Large (>2.5 cu.m) / Mini (<2.5 cu.m)				If not a Waste Container, description of item, incl length (m): _____	

Lodgement Fee	\$123.00	Office Use AP/SB
Roadway occupation (per lineal metre per lane per day)	\$3.05	AP/SB
Waste container holding fees (per day) - Mini skips	\$15.40	AP/SB
Waste container holding fees (per day) – Large skips	\$30.75	AP/SB
Waste container removal charges	At cost	

Activity Type		Req'd		Supporting information to be submitted	Office Use
4	Road/Footpath Closure – Do you plan on closing part of the road/footpath to vehicle or pedestrian traffic?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<ul style="list-style-type: none"> Traffic Control Plan Certificate of Currency 	<input type="checkbox"/> <input type="checkbox"/>
Starting Date..... Starting Time..... Finishing Time.....					
Finishing Date..... Starting Time..... Finishing Time..... No. of Days.....					
Exact location or street name for closure.....					
.....					
No. of lanes to be closed: _____		Length of road / footpath to be closed: _____		No. of parking spaces to be occupied: _____	

Lodgement Fee	\$123.00	Office Use AP/TRC
Roadway occupation (per lineal metre per lane per day)	\$3.05	AP/TRC
Off-street parking space occupation (per space per day)	\$18.50	AP/TRC

TEMPORARY CONSTRUCTION ACTIVITIES QUESTIONNAIRE (CON”T)

Activity Type		Req'd		Supporting information to be submitted	Office Use
5	Working From Roadway – Does your activity involve working from a vehicle parked on the street? (e.g Mobile crane, concrete truck, work vehicle etc)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<ul style="list-style-type: none"> • Traffic Control Plan • Certificate of Currency • For mobile crane work: <ul style="list-style-type: none"> • Slewing diagram • Mobile crane details (mass, length) 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Starting Date.....		Starting Time.....		Finishing Time.....	
Finishing Date.....		Starting Time.....		Finishing Time.....	
No. of Days.....					
Exact location or street name					
.....					
No. of lanes to be closed: _____				Length of road / footpath to be closed (m): _____	

Lodgement Fee	\$123.00	Office Use AP/CWC
Crane / Concrete Truck / Work vehicle occupying one lane / parking lane per day or part thereof	\$262.00	AP/CWC
Crane / Concrete Truck / Work vehicle occupying two lanes or half road per day or part thereof	\$502.50	AP/CWC

Activity Type		Req'd		Supporting information to be submitted	Office Use
6	Tower Crane (inside the worksite) – Do you plan to swing or hoist across Council property (incl roadway)?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<ul style="list-style-type: none"> • Traffic Control Plan • Slewing diagram • Certificate of Currency 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Starting Date.....		Starting Time.....		Finishing Time.....	
Finishing Date.....		Starting Time.....		Finishing Time.....	
No. of Days.....					
Exact location or street name					
.....					
No. of months (or part thereof): _____					

Lodgement Fee	\$123.00	Office Use AP/TC
Crane Permit (Tower or Internal) based crane – slewing over Council property (fee per month)	\$710.00	AP/TC

TEMPORARY CONSTRUCTION ACTIVITIES QUESTIONNAIRE (CON'T)

Activity Type		Req'd		Supporting information to be submitted	Office Use
7	Works Zone – do you plan to require exclusive parking adjacent to your site to undertake works?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<ul style="list-style-type: none"> • Work zone general arrangement plan • Traffic Control Plan • Certificate of Currency 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Starting Date..... Starting Time..... Finishing Time.....					
Finishing Date..... Starting Time..... Finishing Time..... No. of Days.....					
Exact location or street name for work zone.....					
No. of lanes for Work Zone: _____		Length of Works Zone: _____		No. of parking spaces to be occupied: _____	

Lodgement Fee	\$123.00	Office Use AP/WZ
Roadway occupation (per lineal metre per lane per day)	\$3.05	AP/WZ
Off-street parking space occupation (per space per day)	\$18.50	AP/WZ
Regulatory signage	At Cost	

TEMPORARY WORKS QUESTIONNAIRE

Activity Type		Req'd		Supporting information to be submitted	Office Use
8	Hoarding - Do you plan to place site fencing, site sheds etc on Council property (incl roadway)?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<ul style="list-style-type: none"> • Hoarding general arrangement plan • Structural engineering certificate • Traffic Control Plan • Certificate of Currency 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Starting Date..... Starting Time..... Finishing Time.....					
Finishing Date..... Starting Time..... Finishing Time..... No. of Days.....					
Exact location or street name for hoarding.....					
Length of Class A Hoarding (m): _____		Length of Class B Hoarding (m)(without sheds): _____		Length of Class A Hoarding (m)(with sheds): _____	

Lodgement Fee	\$123.00	Office Use AP/HP
Class 'A' – Occupation fee (per metre frontage per month)	\$26.60	AP/HP
Class 'B' Hoarding – WITHOUT SHEDS – Occupation fee (per metre frontage per month)	\$31.80	AP/HP
Class 'B' Hoarding – WITH SHEDS – Occupation fee (per metre frontage per month)	\$54.50	AP/HP

TEMPORARY WORKS QUESTIONNAIRE (CON'T)

Activity Type		Req'd		Supporting information to be submitted	Office Use
9	Ground Anchors – plan to install temporary ground anchors to support excavation below the existing road surface level?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<ul style="list-style-type: none"> • Ground anchors detailed arrangement plan • Structural engineering certificate • Geotechnical engineering report • Geotechnical engineering certificate • Certificate of Currency 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Starting Date..... Starting Time..... Finishing Time.....					
Finishing Date..... Starting Time..... Finishing Time..... No. of Days.....					
Exact location or street name for ground anchors.....					
.....					

Lodgement Fee	\$123.00	Office Use 409060
Public Domain Inspection – per inspection	\$190.00	409065
Bond	Quote	

OTHER ACTIVITIES QUESTIONNAIRE

Activity Type		Req'd		Supporting information to be submitted	Office Use
10	Other – do you plan on carrying out a proposed activity that does not fit the descriptions above? Description.....	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Please contact Council for submission requirements	
Exact location or street name for other activity					
.....					

Lodgement Fee	\$123.00	Office Use 409060
Staff cost for assessment – Other staff (per hour) – subject to quotation	\$154.45	408050
Staff cost for assessment – Senior Officer (per hour) – subject to quotation	\$216.25	408054
Bond	Quote	

INFORMATION FOR APPLICATIONS

State Roads & Classified Roads

On state and classified roads, approval for the activity may need to be obtained from the Roads & Maritime Services (RMS). Additional processing times may be incurred for referrals to RMS. Permits may be conditional on obtaining further Road Occupancy Licenses (ROLs) from RMS. In the City of Rockdale the main roads are:

- | | | |
|------------------------|----------------------|--|
| ▪ Princes Highway | ▪ President Avenue | ▪ Frederick Street (Watkin to Railway) |
| ▪ Forest Road | ▪ Stoney Creek Road | ▪ Alexandra Parade (Seven Ways to Railway) |
| ▪ Rocky Point Road | ▪ Bexley Road | ▪ Seven Ways |
| ▪ The Grand Parade | ▪ Wickham Street | ▪ West Botany Street (Wickham to Marsh) |
| ▪ General Holmes Drive | ▪ Marsh Street | ▪ Croydon Road (Locksley to Forest Road) |
| ▪ Bay Street | ▪ Sandringham Street | ▪ Harrow Road (Watkin to Forest) |
| | | ▪ Watkin Street (Harrow to Frederick) |

Regional Roads & High Traffic Volume Roads

On regional and high traffic volumes roads, hours of work may be restricted or additional permits and permissions required. Restrictions to activities are likely to apply in the following streets:

- | | | | |
|--------------------|----------------------|----------------------|-------------------|
| ▪ Croydon Road | ▪ West Botany Street | ▪ Wollongong Road | ▪ Slade Road |
| ▪ Kingsgrove Road | ▪ Bestic Street | ▪ Parliament Terrace | ▪ Turrella Street |
| ▪ Chuter Avenue | ▪ Ramsgate Road | ▪ Lorraine Avenue | ▪ Moate Avenue |
| ▪ Crawford Road | ▪ Willison Road | ▪ John Street | ▪ Hannam Street |
| ▪ O'Connell Street | ▪ Harrow Road | ▪ Darley Road | |

Specifications for Supporting Information

Traffic Control Plans – A Traffic Control Plan (TCP) submitted for designated activities and works must be authorised by a person holding the qualification **Prepare a Work Zone Traffic Management Plan**, under the scheme administered by RMS. The TCP shall be prepared in accordance with the Traffic Control and Worksites Manual, version as current at time of application, prepared by RMS.

Certificate of Currency – A Certificate of Currency must identify the proposed permit holder as the insured party, with the value of Public Liability Insurance being no less than \$20,000,000. The Certificate of Currency must have an expiry date at least three (3) months later than the finish date for the proposed work activity.

Engineering Certification – A certificate issued by an engineer must be by a **Professional Engineer**, holding registration with NPER, in the appropriate category of registration, e.g. structural engineering, geotechnical engineering.

General Arrangement Plan – A plan, drawn to scale, showing the arrangement and details (relating to hoardings, works zones, and ground anchors).

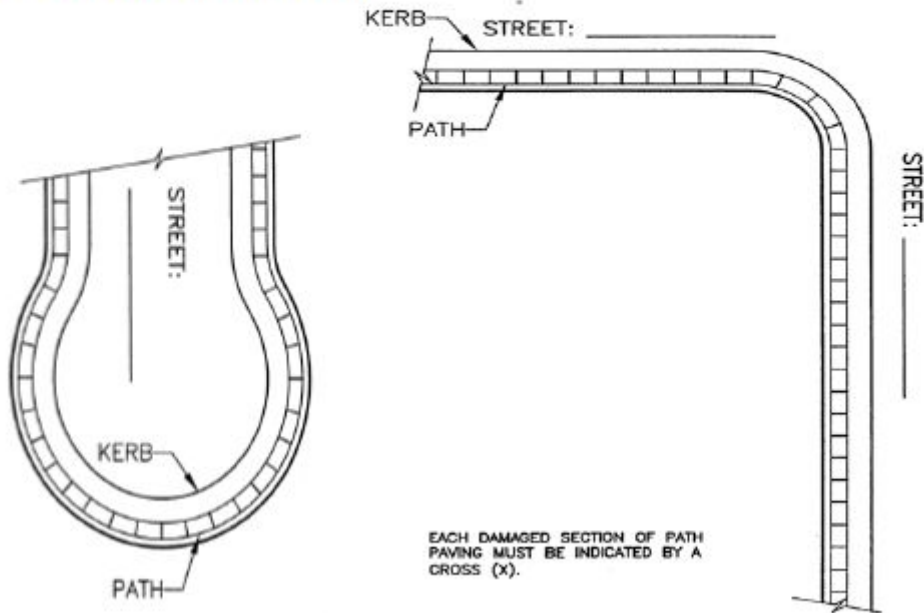
Permit Processing

1. This application is NOT a permit to undertake the work or activity. A valid permit must be obtained PRIOR TO undertaking the work or activity. Permits are only valid upon payment of additional charges.
2. Permits may be issued subject to conditions. It is the permit holder's responsibility to ensure that conditions are satisfied.
3. A minimum of five (5) working days is required to process the application. Council may require additional information to process the application. It is the applicant's responsibility to ensure that applications are made in advance. Applications made for start dates within five (5) days of the lodgement date will not be accepted.

PRIOR TO COMMENCEMENT OF BUILDING WORK

REQUIREMENTS:

- **This form must be completed, signed and submitted with application**
- Show reference point eg House No / landmark on diagram
- Show length of damage on diagram
- Attach photos to verify damage



	No	Yes	Details (Indicate on the above diagram and describe below)	Office Use
Is there any damage to the KERB AND GUTTER?	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Is there any damage to the FOOTPATH?	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Is there any damage to the ROAD?	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Is there any damage to the STORMWATER DRAINAGE?	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>